Approved Board Meeting Minutes – May 12, 2026

An in-person meeting of the Board of Trustees (the "Board") of Creative Minds International Public Charter School (the "School") was held on May 12, 2026 at Creative Minds International Public Charter School. The meeting was called to order at 6:12 PM.

The following Board Members participated: Yusha Assad, Kelly Carroll, LaShawn Douglas, Art Fields, Corey Gordon, Ebony Vines Jackson, Holly Oliver, Jonelle Rivas and Nicole Willet.

Also participating from CMI school leadership and staff: Candice Bobo (Head of School and Ex-Officio Board Member), Craig Bednarovsky and Nayamka Long.

1. Opening Items

- Board Secretary Holly Oliver conducted a roll call of Trustees in attendance.
- With a quorum present, Board Chair Corey Gordon called the meeting to order at 6:12 pm.
- Corey welcomed the Board and asked for a motion to approve the minutes from the March 10, 2026 Board meeting.

Motion: Approve minutes from the March 10, 2026 Board meeting. (Motion by Ebony Vines Jackson and second by Sandi Soderstrom.) No discussion. Motion passed unanimously by roll call vote.

- Corey invited Candice Bobo to share updates with the Board.

2. **Head of School/Committee Updates**

- **Head of School Update**:
    - Candice Bobo shared updates from the past quarter and shared her sincere gratitude to the Board for their support during teacher appreciation week, including sponsoring the nacho bar, other treats and sending notes. The Board helped make it a special time and it meant a great deal to staff. Corey Gordon also added her thanks to Board members.
    - Candice shared that the QSR was completed in February and March and she had a de-brief with the agency to review the preliminary findings. The debrief notes were currently embargoed but she walked away with a clear picture of the school. She was encouraged that the areas identified by school leadership as needing attention were in line with the report's findings. The official report will be published in the next few weeks.

    - PK class observation results received improvement in all 3 domains which OSSE evaluates. Emotional support has risen from 5.5 to 6.44 which exceeds DC's score of 6; classroom organization has risen from 5.1 to 5.93 which is close to the DC target.
    - Candice highlighted one class in particular led by Mr. Nick which rated higher than all the others with 6.75 in Emotional support, a perfect 7 in Classroom organization and 4.13 (exceeding the DC target of 4) in Instructional Support.
  - CMI has currently exceeded its target enrollment of 380 and is continuing outreach to PK families. Family Engagement is scheduling communications with families and events over the summer to build community. Candice hopes to hit the next targets of 401-415 enrollment in the next several months.
  - The team is currently engaged in the busiest test week of the year and thanking the community for their support. Staff remained efficient in the testing process.
  - Art Fields asked if there was a way for the Board to recognize Mr. Nick's class and how the school would utilize his success. Candice shared that the teaching team in Mr. Nick's class was given a special gift and that Nats tickets were being distributed to that teaching team as well as others throughout the school. This class would be highlighted in the observation cycle.
  - Corey also encouraged leveraging this classroom with other staff members while Sandi Soderstrom cautioned against overwhelming the teaching team after its success. Candice shared that this result is a testament to the professional development offered this year and that the team had worked hard to achieve this success.
  - Corey acknowledged the work on enrollment by Candice, Tameka and the family engagement team as well as the plan for continued focus on enrollment over the summer. She also noted the hard work to build family community and create a sustained culture while building retention, particularly in PK, since it is difficult to backfill.
  - Corey noted that Instructional support is critical and asked how CMI is planning to continue to sustain this effort to avoid gaps. Candice acknowledged this will be a continued area of growth.

- **Academic Excellence Committee (Corey Gordon)**

  - Corey began by sharing that the LEA oversight brief was available in summary and shared with Board members. The report rated the school in areas of performance and improvement and was distributed for Board awareness.
  - As Candice reported, testing is underway throughout the school.
  - Corey asked Board members to raise their hands if they were able to complete a school walkthrough with Candice. Corey shared that she enjoyed learning more about the school through the context of the classroom visit and asked those that had not been able to do so, to schedule a time to visit after testing was complete.
  - Corey asked Nayamka if she had any additional thoughts and she reported that she met with ICA.

- **Finance Committee (Kelly Carroll/Craig Bednarovsky):**
  - Kelly Carroll asked Craig to give the report for the Finance Committee.
  - Craig began by reporting that the FAR score for Fiscal Year 2025 was received and in line with expectation. Deductions were taken for the enrollment variance and gross margin (which included legacy salary improvements and the drop in enrollment) and was all available in Board book.
  - The March close projected 105 days of cash, which is up from 98 days of cash from the initial projection.
  - The Gross Margin is -4%, up from -5%.
  - Key March changes include a drop in funding for SPED students after an adjustment on count day. The Finance team is analyzing this change.
  - The school has also traditionally not collected all outstanding payments for lunch charges.
  - Corey Gordon asked if lunch charges reflect qualified families not enrolling in FARM program and Craig responded this is sometimes the case.
  - Craig reported some savings from full time staff outsourced to contractors and contradictorily a rise in health care.
  - The 990 has been finalized and posted to Board book with the 2025 audit.
  - The PCSB deadline for charter school budget submission is shifting from June 16 to July. Craig is hoping to have a budget proposal in mid-June including a best enrollment estimate.
  - Craig estimates best case enrollment for next school year to be 469. The budget is currently built on 380 students and the school has 384 currently fully enrolled.
  - Corey asked about retention, and Craig shared projections broken down by class. Craig shared there is a big push in retention with teachers reaching out to their class families with calls, notes and the school's enrollment fair, which had strong staff support.
  - Ebony Vines Jackson congratulated the team on the enrollment push and Nicole Wilett noted feeling this increased communication in enrollment in her family.
  - Craig reported that staff would be canvasing on the next PD day to work on recruiting specifically in a 1-2 mile radius from CMI and that Tamika is building partnerships with day care centers in that same radius. The school is hiring 2 canvassers/recruiters part time over the summer to push for post lottery to drive the 400+ enrollment.
  - Yusha Assad congratulated the team on a strong marketing strategy and Jonelle Rivas inquired about class Whats App groups to see if they could be engaged in retention efforts. LaShawn Douglas suggested approaching summer camps with high CMI enrollment. She shared that parent Board members could suggest which those may be.
  - Nicole asked if room parents received training on outreach to support this work. Candice replied that they do, but this is the first year that it has been organized.
  - Craig noted that budget challenges also come from the discrepancy between funding to DC Public Schools and Charter Schools. The Charter Alliance has calculated this difference to be a $9,675 per student difference in funding from the city.

- Craig is also working on the initial draft of the FY27 budget and targeting 85-105 days of cash. He is working to balance instructional needs, staffing and student programming.
- Craig is hopeful charter schools could potentially see additional facilities funding per the DC Council and city and Federal legislation.
- Corey asked if there were any questions on the Finance report?
- Kelly Carroll asked if there are dedicated staff working on grants. Craig replied that many staff work on grants but there are no dedicated development staff members.
- Holly Oliver asked what enrollment number was used to build the budget last school year. Craig did not remember the exact number off the top of his head but estimated it to be about 445. Craig also shared that the goal was to overenroll by about 25% to account for attrition and the main focus was retention to reach that number.
- Yusha Assad asked if there was specific messaging to current families about referring new families. Candice liked the idea and offered to investigate.
- Corey acknowledged the challenge of budgeting with shifting enrollment and thanked leadership for their hard work.

- **Governance Committee Report (Sandi Soderstrom)**
  - Sandi shared with the Board the top priorities for the Governance Committee: an evaluation for Head of School, Board Orientation for new members, Board training sessions in several areas such as Finance.
  - The Governance Committee is currently exploring additional Board non-parent members to fill vacancies. Ebony Vines Jackson is leading that search and looking for expertise in education, academics, governance and/or fundraising. Sandi asked the Board to refer any individuals who may be qualified within their networks.
  - Sandi announced a vote on the annual election of Officers, Committee members and Chairs.

Motion: Approve 1-year term for Academic Excellence Committee Chair, Corey Gordon. (Motion by Holly Oliver and second by Art Fields). No Discussion. Motion unanimously approved by roll call vote. Corey Gordon abstained.

Slate of Board members presented for 1-year term on the Academic Excellence Committee. Members Corey Gordon, Ebony Vines Jackson, Dr. Art Fields, Jonelle Rivas and Yusha Assad.

Motion: Approve 1-year term for Academic Excellence Committee Members Corey Gordon, Ebony Vines Jackson, Dr. Art Fields, Jonelle Rivas and Yusha Assad. (Motion by Holly Oliver and second by Art Fields). No Discussion. Motion unanimously approved by roll call vote.

Motion: Approve 1-year term for Governance Committee Chair, Sandi Soderstrom. (Motion by Ebony Vines Jackson and second by Holly Oliver). No Discussion. Motion unanimously approved by roll call vote. Sandi Soderstrom abstained.

Slate of Board members presented for 1-year term on the Governance Committee. Members Sandi Soderstrom, Kelly Carroll, Ebony Vines Jackson, and LaShawn Douglas.

Motion: Approve 1-year term for Governance Committee Members Sandi Soderstrom, Kelly Carroll, Ebony Vines Jackson and LaShawn Douglas. (Motion by Art Fields and second by Holly Oliver). No Discussion. Motion unanimously approved by roll call vote.

Motion: Approve 1-year term for Finance Committee: Chair, Kelly Carroll. (Motion by Art Fields and second by Ebony Vines Jackson). No Discussion. Motion unanimously approved by roll call vote. Kelly Carroll abstained.

Slate of Board members presented for 1-year term on the Finance Committee. Members Kelly Carroll, Holly Oliver, Corey Gordon and Nicole Wilett.

Motion: Approve 1-year term for Finance Committee Members Kelly Carroll, Holly Oliver, Corey Gordon and Nicole Wilett. (Motion by Art Fields and second by Ebony Vines Jackson). No Discussion. Motion unanimously approved by roll call vote.

Motion: Approve 1-year term for Ad-Hoc Strategic Visioning Committee: Chair, Yusha Assad. (Motion by Art Fields and second by Ebony Vines Jackson). No Discussion. Motion unanimously approved by roll call vote. Yusha Assad abstained.

Motion: Approve 1-year term for Ad-Hoc Strategic Visioning Committee Members Yusha Assad, Holly Oliver, LaShawn Douglas and Nicole Wilett. (Motion by Art Fields and second by Ebony Vines Jackson). No Discussion. Motion unanimously approved by roll call vote.

Motion: Approve 1-year term for Board Officer: Chair, Corey Gordon. (Motion by Art Fields and second by Ebony Vines Jackson). No Discussion. Motion unanimously approved by roll call vote. Corey Gordon abstained.

Motion: Approve 1-year term for Board Officer: Secretary, Holly Oliver. (Motion by Corey Gordon and second by Sandi Soderstrom). No Discussion. Motion unanimously approved by roll call vote. Holly Oliver abstained.

Motion: Approve 1-year term for Board Officer: Treasurer, Kelly Carroll. (Motion by Ebony Vines Jackson and second by Art Fields). No Discussion. Motion unanimously approved by roll call vote. Kelly Carroll abstained.

- Corey thanked Board members for their time in voting and shared that the Vice Chair would be voted on in the next meeting. Corey asked Board members interested in future leadership to please speak with her as she is looking for a thought partner. The position requires enthusiasm and a commitment of time but not necessarily experience. Corey asked interested Board members to reach out to her directly for more information.

- Ad-Hoc Strategic Visioning Committee Report (Yusha Assad and Corey Gordon)

- Yusha shared that he has agreed to Chair the Ad-Hoc Strategic Visioning Committee and asked about on-boarding for members who joined the Board this year. Corey Gorden and Sandi Soderstrom shared that on-boarding would be happening as soon as a date could be found for the group.
- Yusha invited Corey to share updates from the committee.
- Corey shared highlights of the work of the committee since March. The group discussed their objective as a committee and shared feedback with Candice Bobo on her visioning documents. The committee complimented Candice on her work in pushing CMI to reach its full potential to fulfill its mission.
- Candice will next begin implementation by rolling out the plan with senior leadership and then with families. Much of this plan centers around a vision for the future and how to ensure CMI is a sustainable school with a thoughtful strategic plan.
- Corey invited comments from the Board.
- Kelly Carroll requested that the visioning documents be added to Board Book files.
- Ebony Vines Jackson asked if one of the committees was charged with working on a succession plan and Corey asked Governance to take this on.

- **Motion: Accept Committee reports as presented.** (Motion by Holly Oliver and second by Sandi Soderstrom). No Discussion. Motion was unanimously approved by roll call vote.

3. **Community Comments**

- There were no members of the community present.
- Corey reminded the community that they are welcome to attend and participate in Board meetings.

4. Executive Session (Closed)

- At 7:18 pm, Corey Gordon read the reason for meeting closure for executive session: To discuss the employment, appointment, or resignation of public charter school personnel.

Motion: Close meeting for Executive Session of the Board of Trustees. (Motion by Art Fields and second by Yusha Assad). Holly Oliver called the roll. Motion passed unanimously.

EXECUTIVE SESSION

Motion: Adjourn Executive Session. (Motion by Ebony Vines Jackson and second by Sandi Soderstrom). Motion passed unanimously.

- Adjourned at 8:26 pm.

5. Closing Items

- Corey asked if there were any additional announcements or Other Business and there was none.

Motion: Adjourn Board Meeting. (Motion by Holly Oliver and second by Jonelle Rivas). Motion was unanimously approved by roll call vote.

- There being no further public business to be transacted, the Board meeting was adjourned at 8:29 pm.

- The next Board meeting will be held June 9, 2026.

Respectfully Submitted,
Holly K. Oliver, Secretary

DRAFT Board Meeting Minutes - June 30, 2026

A virtual meeting of the Board of Trustees (the "Board") of Creative Minds International Public Charter School (the "School") was held on June 30, 2026. The open session was held via Google Meet. The meeting was called to order at 6:13 PM.

1. CALL TO ORDER, ATTENDANCE, AND QUORUM

The Chair called the meeting to order at 6:13 p.m. The meeting was held virtually via Zoom in open session, in accordance with the D.C. Open Meetings Act. A roll call was taken and a quorum of the Board was present.

Trustees present

- Corey Gordon, Chair
- Sandi Soderstrom, Governance Committee Chair
- Kelly Carroll, Treasurer and Finance Committee Chair
- Yusha Assad
- Ebony Vines Jackson
- Nicole Wilett
- Jonelle Phelps Rivas
- LaShawn Douglas

Trustees absent

- Holly Oliver, Secretary
- Dr. Art Fields

Also present (staff / ex-officio)

- Nayamka Long, Chief Academic Officer — presented the Head of School update on behalf of the Executive Director, and the NWEA MAP results
- Craig Bednarovsky, Chief Operating Officer — presented the budget and finance report
- Candice Bobo, Head of School and ex-officio member of the Board joined late.

Quorum. A quorum of the ten-member Board was present throughout the meeting.

2. ROLL CALL

A motion to conduct roll call was made by Sandi Soderstrom and seconded by Ebony Vines Jackson. The motion carried unanimously.

3. APPROVAL OF PRIOR MEETING MINUTES

A motion to approve the minutes of the May 12, 2026, regular Board meeting was made by Kelly Carroll and seconded by Jonelle Phelps Rivas. The motion carried unanimously.

4. HEAD OF SCHOOL UPDATE

In the absence of the Head of School, Nayamka Long presented the Head of School update on her behalf:

- **Enrollment.** Current enrollment is 425 students. The Family Engagement and Enrollment teams are leading summer tours, retention and recruitment plans, and outreach to continue building toward the SY 2026–27 target.
- **Staffing.** Several stipend-based Teacher Leader roles have been established, including Curriculum Leads and a new Math Content Lead, who are supporting summer planning alongside the instructional leadership team and will continue in these roles during SY 2026–27. Four teaching positions remain open, with an interview day scheduled for Thursday, July 2.
- **End-of-year close-out.** The final close-out day was June 18, at which three retiring staff members were honored at a closing reception, with the School's gratitude for their years of service.
- **SY 2026–27 planning.** Leadership-team planning is underway, grounded in student data and forthcoming changes to instruction.
- **Looking ahead.** Summer focus shifts to professional development planning, pre-service, finalizing schedules, and preparing for coming instructional shifts.

The Board was thanked for its partnership and support throughout the year.

Discussion

- In response to a question from Ebony Vines Jackson regarding the scope of the Math Lead role, staff noted the position supports grades taking the statewide assessment (grades 3 and up).
- Yusha Assad asked about the enrollment figure; the enrollment tracker reflects 426, and the Chair observed the number is expected to fluctuate beginning in August.
- The Chair thanked the Executive Director and the family engagement team for their work.

5. ACADEMIC EXCELLENCE COMMITTEE REPORT

Corey Gordon, Committee Chair, presented the Academic Excellence Committee report.

- **Committee status.** The Committee did not meet in June but checked in with staff.
- **DC PCSB retreat.** Staff attended a retreat hosted by the DC Public Charter School Board (DC PCSB), gaining insight into several developments, including the new ASPIRE framework, and provided feedback on data visualization.
- **New board training requirement.** Under new D.C. Council legislation, all charter school board members must complete a series of governance and oversight trainings between October and January (new trustees within 90 days of their start) — four one-hour, self-paced sessions plus several live sessions. Compliance is mandatory; further details are pending.

- **Class observation results.** In response to a question from Ebony Vines Jackson, staff noted the class observation results are not public.

End-of-year NWEA MAP results (Spring SY25–26)

The Chair shared year-end MAP results, noting that CAPE results will not be available until August and that strong MAP performance has historically correlated with CAPE performance. Nayamka Long presented the following:

- **Headline shift.** For the first time in two years, Math overtook ELA on national benchmark attainment (46.4% vs. 45.5%) — a reversal driven by a Spring ELA decline as much as by Math gains. Overall, a mixed-results year: sustained Math growth, a late-year ELA drop, and a polarized student population.

Key wins

- **Math growth at a three-year high.** 64.3% of students met their Math growth goals, up 23.4 points from a 40.9% baseline in Fall SY24.
- **8th grade standout.** 88.2% of 8th-graders met their Math growth goals, leading every other grade by more than 15 points.
- **Grade 1 leads school-wide.** Highest benchmark attainment in both Math (66.7%) and ELA (59.5%).

Key concerns

- **Spring ELA growth decline.** ELA growth fell from 60.7% (Fall) and 60.5% (Winter) to 42.5% (Spring), an 18-point single-term drop warranting a root-cause conversation.
- **Grade 5.** A dual concern, with school-wide lows in both Math achievement (19.4%) and Math growth (29.0%).
- **Grade 6.** Benchmark attainment critically low in both Math (23.5%) and ELA (25.7%).
- **Equity gaps.** At-Risk students trail Not At-Risk peers by 23–27 points in benchmark attainment and 14–16 points in growth. SpEd students show a similar achievement gap (24.7% vs. 53.6%) but a narrower growth gap (37.1% vs. 44.6%), suggesting growth-focused supports are working better than achievement-focused ones.
- **Growth vs. achievement.** The population is polarized — 32.6% High Growth / High Achievement and 33.3% Low Growth / Low Achievement, together nearly two-thirds of the school — underscoring that differentiation strategy matters as much as overall proficiency.

Next steps

- Conduct a root-cause briefing on the Spring ELA growth decline before next term.
- Create a targeted Grade 5 Math intervention plan.
- Identify and replicate the drivers of 8th-grade Math and Grade 1 success school-wide.

Discussion

- Yusha Assad and Sandi Soderstrom asked about next steps to close the achievement gap; staff described the root-cause analysis underway (supports in place, scheduling, testing environment and fatigue) and planned interventions and 6th-grade transition supports.

- Jonelle Phelps Rivas asked about the role of teacher transitions, noting 4th grade also experienced one. Staff explained that timing and the strength of incoming support differed: 4th grade benefited from a strong math instructor stepping in, whereas comparable support was not available in 5th/6th grade — a gap the new Math Lead position is intended to address.
- Yusha Assad asked whether there is a trend between individual student achievement and retention; staff indicated this can be examined through the data dashboard.
- Ebony Vines Jackson asked about the definition of "at-risk"; staff clarified the definition, noted SpEd status is not included in it, and explained that at-risk status is not shared with teachers to avoid influencing how students are treated. Staff noted a social worker typically supports these students.
- The Chair acknowledged both the bright spots and the concerns and affirmed the value of examining grade-level data and root causes. Staff noted significant work will continue over the summer.

6. GOVERNANCE

- **Board orientation and training.** Scheduling of upcoming orientation is in progress. Much of the prior programming for new member training was completed early in new members' tenure at the prior retreat; the primary remaining component is budget orientation, which will be scheduled soon.
- **Board recruitment.** Governance Committee is recruiting new expert members and encourages trustees to share announcement with their networks when it is announced.

7. VISIONING AND STRATEGY

In response to a question from Yusha Assad about progress on visioning and strategy, Nayamka Long reported on behalf of the Head of School:

- **Leadership retreat.** A leadership retreat will be held; leaders are clear on the organizational pillars, representing a significant step forward. The work is on track, though the timeline to complete everything remains a consideration. All leaders will participate — senior leaders, principals, the ED of Inclusion, the Director of Family Engagement, and lead managers (Director of Operations, Assistant Principal, Dean of Culture, and two inclusion managers).
- **Program assistant hiring.** In response to a question from Jonelle Phelps Rivas about whether teaching assistants who were let go applied for new positions, staff reported that five people were hired into new program assistant roles (one former dedicated aide and four former teaching assistants), with four or five early-childhood staff retained; only three people will not be returning next year.
- **Embassy of China partnership.** Ebony Vines Jackson expressed appreciation for the relationship with the Embassy of China and hope for its expansion. Staff shared enthusiasm, noting the success of the Chinese Language Day event and a positive conversation with the embassy director about the partnership's future.

8. BUDGET AND FINANCE

Craig Bednarovsky, Chief Operating Officer, presented the finance report and the proposed SY 2026–27 budget.

- **May close financials.** A positive change in cash position was reported, driven by higher supplemental special-education funding (based on IEP approval timing) and salary, benefit, and tax savings from vacancies, partially offset by additional direct student expenses.
- **Funding environment.** Per-pupil funding increased 3.8%, with no corresponding increase in facilities funding (a rise of roughly 3% is typical). A facilities funding audit was noted, in which charter schools countered the prevailing narrative.
- **Enrollment and budget basis.** Full enrollment is 426 (deemed achievable), with a best case of 480. Staff recommended a budget basis of 405 — above the DCPS-projected 380 on which budgets have historically been based — paired with a risk-mitigation plan. Achieving 405 or more depends on retaining current families, minimizing summer churn, converting in-process re-enrollments, and aggressive summer canvassing and recruiting.
- **Rationale for budgeting at 405.** Attainable with a clear path and revenue upside; funds a staffing and support model focused on instruction and charter renewal; preserves a cost-savings path to protect days of cash and gross margin if enrollment does not materialize; and supports investments in coaching, professional development, and recruitment.
- **Revenue and expenses.** Revenue of $14.4M and expenses of $15.2M, for net income of −$770,841, drawing approximately $575,000 from reserves, and assuming 96 staff and static square footage.
- **Upsides not yet reflected in the budget.** Approximately $300,000 in health insurance recoupment (pending final negotiations); $50,000–$75,000 in Medicaid reimbursement (conservatively, potentially up to $100,000); and bringing the out-of-school-time (OST) program back in-house for the first time since COVID under a newly hired OST program manager, with a goal of at least breaking even while remaining affordable for families.
- **Enrollment-shortfall mitigation plan.** Review the staffing model, apply the healthcare upside, and trim discretionary accounts (supplies, staff meals, copiers) — approximately $600,000–$700,000 in available savings while protecting days-of-cash and gross-margin targets.
- **Chair comment.** The Chair noted that having a mitigation plan and budgeting around a slightly higher number is a sound approach.
- **Path to approval.** (1) Board input and adjustments; (2) Finance Committee recommendation; (3) full Board vote; and (4) DC PCSB submission, due July 14. The full budget is in the Board book, with minor favorable adjustments (healthcare and small accounts such as textbooks).
- **Finance Committee recommendation.** Kelly Carroll reported that the Finance Committee met with the Chief Operating Officer to review the budget in detail, voted to recommend it, examined the enrollment figure and modified approach closely, and noted the School's consistently conservative financial management.

Vote to approve the SY 2026–27 budget

A motion to approve the budget as presented was made by Corey Gordon and seconded by Sandi Soderstrom. The motion carried by the following roll-call vote:

Trustee	**Vote**
Corey Gordon	Aye
Sandi Soderstrom	Aye
Kelly Carroll	Aye
Yusha Assad	Aye
Ebony Vines Jackson	Aye
Nicole Wilett	Aye
Jonelle Phelps Rivas	Aye
LaShawn Douglas	Aye

Result: The budget was approved unanimously, 8–0.

9. COMMITTEE UPDATES

A motion to accept the committee updates was made by Kelly Carroll and seconded by LaShawn Douglas. The motion carried unanimously.

10. ADJOURNMENT

There being no further business, a motion to adjourn was made by Sandi Soderstrom and seconded by Kelly Carroll. The motion carried unanimously, and the meeting was adjourned.

Minutes respectfully submitted by Sandi Soderstrom.