



Board Meeting Minutes

An in-person meeting of the Board of Trustees (the “Board”) of Creative Minds International Public Charter School (the “School”) was held on February 12, 2024. The meeting was called to order at 6:10 PM.

The following Board Members participated: Dr. Neal Brown, Kelly Carroll, Heather Curtis, Imani Davis, Corey Gordon, Sandi Soderstrom, Holly Oliver, Navin Nayak, and Lisa Raymond.

Also participating from CMI school leadership and staff: Chuck Jackson, Executive Director and ex-officio board member and Craig Bednarovsky, Chief Operations Officer.

1. Opening Items

- Navin Nayak, Board Secretary, conducted a roll call of Trustees in attendance.
- With a quorum present, Board Chair Lisa Raymond called the meeting to order at 6:10 pm and provided welcoming remarks.
- December 2023 Board Meeting Minutes were presented for consideration.
 - **Motion: Approve December 2023 Board Meeting Minutes** (Motion by Corey Gordon, Second by Navin Nayak). **Motion passed unanimously with seven in favor (two abstention--Holly Oliver and Sandi Soderstrom)**

2. Executive Director Update

Enrollment

- Big push on recruitment and enrollment.
- Open house on Saturday. 84 families showed up

Staffing

- Staff using psychotherapy benefit
- Salaries--most staff at 80th percentile and everyone at least at 60th percentile
- Updates on four priorities + facilities search

Facilities Update

- Continuing to explore lots of options
- Hired communications firm to engage stakeholders/community effectively

Accountability Framework

- School will have to make a decision about adoption new city-wide goals (ASPIRE) or maintain its current charter goals

Committee Reports

- **Academic Excellence Committee Report (Corey Gordon gave this update).**
 - Been meeting monthly
 - Added a few new Board members to committee
 - All school directors are joining Board meetings
 - Explored opportunities for culturally-relevant instructions to address gaps
 - Will share more details on accountability framework PCSB is proposing
 - Invited Board Members to join “Learning Walks” (on Wednesdays)
 - School just completed MOY assessments, will be reviewed at next AEC meeting
 - Conscious Discipline has been re-implemented at the school with encouraging success

- **Finance Committee Report (Craig Bednarovsky)**
 - Craig gave a quick update on finances.
 - 98 days of cash based on December close--tracking with revised budget
 - Starting budget process for next SY
 - No planned changes to salary bands (3-4% increase based on merit/performance rather than equity)
 - no major changes since last meeting.

- **Governance Committee Report (Navin Nayak)**
 - Governance Committee working on identifying a Board Assessment tool to have a self-assessment of the Board.
 - Looking for additional Board members and welcome recommendations
 - Planning for retreat (agenda + timing)

- **Growth & Development Committee Report (Lisa Raymond)**
 - Focus is on facilities search.
 - Hired a communications consultant--both with internal audiences (families, staff, etc.) and external audiences. Will meet with Ctee soon
 - General update went to the school community last week

Motion: Approve motion to accept all Committee Reports. (Motion by Imani Davis, Second by Heather Curtis). **Motion passed unanimously with nine in favor.**

4. Community Comments

- Some of the staff in attendance

Motion: Approve motion to enter . (Motion by Lisa Raymond, Second by Navin Nayak). **Motion passed unanimously with nine in favor.**

5. Closing Items

- There being no further public business to be transacted, the meeting was adjourned at 7:14 pm.

Respectfully Submitted,

Navin Nayak, Secretary