



Board Meeting Minutes

A virtual meeting of the Board of Trustees (the “Board”) of Creative Minds International Public Charter School (the “School”) was held on September 21, 2020. The meeting was called to order at 6:02 PM.

The meeting was held over Zoom, given COVID-19 restrictions. The following Board Members participated: Dr. Neal Brown, Dionne Tyus Garvin, Jeanelle Johnson, Navin Nayak, Matt Walker, Jennifer Wallace, Dr. Val Wise. Dr. Lynn Jennings was absent with notification; Michael Curran also absent.

Also participating from CMI school leadership: Chuck Jackson, Executive Director and ex-officio board member; Craig Bednarovsky, COO; Nayamka Long, CAO

1. Opening Items

- August 2020 Board Meeting Minutes were presented for consideration. The Board voted unanimously to approve the August 2020 Board Meeting Minutes.
- Chair announced that Imani Davis has been elected as a new trustee (via email among the trustees).
- Chair announced a new task force to make sure we are equipped to comply with Open Meetings Act, chaired by Jenni, and to include Navin, Neal, Matt.

2. Committee Updates

Each committee provided a description of its work and an overall update:

- AEC: With Lynn out sick, Nayamka provided updates:
 - Thinking about assessments in a virtual environment
 - Wednesday professional development sessions going well with teachers and staff
 - Thinking about how to prioritize kids coming into school in person when its safe
- Finance: Update from Jeanelle, Craig
 - Update on rent credits
 - Trustees reminded to check vendor lists for conflict
 - Hopefully closing within week on refinancing
 - Reviewed video update on school construction and improvements
- Governance—update from Val in Michaels absence
 - Imani Davis will get on boarded as new trustee
 - Will meet with Education Board Partners to determine possible collaboration for remainder of school year
- Strategic Planning: Update from Dionne

- Mission statement update from Navin
 - Two drafts presented, with key words defined, developed by Navin, Jenni, Chuck, Neal (Dionne and Val ccd)
 - Jeanelle made a motion to approve Option B: 6 in favor, 1 opposed—motion carried to adopt the following mission statement:
 - **To cultivate within ALL of our students the mindset, skills, creativity and commitment to equity essential in becoming globally aware and independently minded citizens.**
- Next tasks:
 - Socialize strategic plan (including mission statement) to CMI community, including opportunity for community to interact with plan
 - Create profile of a CMI graduate
- REDI: Update from Jenni
 - Waiting for proposals to come in for board training
 - Waiting for CMI strategic plan rollout to conduct more REDI work

3. Report from Executive Director

- Three weeks into virtual school year, patterns and practices are sinking in, increased a
- Enrollment still slightly short of goal of 539; several students have not attended any classes despite being enrolled
- Every family who needed a device, or internet capacity, has it
- iPads have arrived, vast majority distributed (for younger kids)
- Waiting for the Lenovo tablets (for older kids) looks like a mid-October delivery date; working with Chromebooks now
- Food delivery continues, since FDA agreed to continue program, but still waiting for guidance from OSSE
- Instructional Leadership Team (ILT) redesign—ILT has been focused on logistics; plan to pivot to data driven focus on students, time management; kudos to Nayamka for creating solid plan for instruction; will continue to work with Bellwether
- Each teacher to receive \$200 for home internet access
- Considering return to in-person instruction, possible after care or student clubs
- One teacher let go for not showing up for work; position posted, reviewing applications
- Equity focus becoming more part of daily work
- Will keep board informed on in-person learning plans; monitoring guidance from mayor and city officials
- Memo on Open Meetings Act compliance submitted and included in Board Book; open meetings portal created for trainings and info
- CMI charter officially amended and approved by PCSB; more changes may be needed to incorporate Open Meetings Act requirements
- Outreach to CMI community is ongoing; sharing information as its received
- **Matt reminded trustees to update bios, return signed conflict of interest forms**
- **Board votes unanimously to accept all reports as given**

- **There being no further business to be transacted, the meeting was adjourned at 7:12.**

Respectfully Submitted,
Matt Walker